**Bylaws of the Board** BB 9005(a)

**GOVERNANCE STANDARDS**

The Governing Board believes that its primary responsibility is to act in the best interests of every student College and Career Advantage (CCA) Regional Occupational Program (ROP). The Board also has major commitments to parents/guardians, all members of the community, employees, the state of California, laws pertaining to public education, and established policies of CCA. To maximize Board effectiveness and public confidence in CCA governance, Board members are expected to govern responsibly and hold themselves to the highest standards of ethical conduct.

*(cf. 9000 - Role of the Board)*

*(cf. 9270 - Conflict of Interest)*

The Board expects its members to work with each other and the Executive Director to ensure that a high-quality education is provided to each student. Each individual Board member shall:

1. Keep learning and achievement for all students as the primary focus

2. Value, support, and advocate for public education

*(cf. 9010 - Public Statements)*

3. Recognize and respect differences of perspective and style on the Board and among staff, students, parents, and the community

4. Act with dignity, and understand the implications of demeanor and behavior

5. Keep confidential matters confidential

*(cf. 9011 - Disclosure of Confidential/Privileged Information)*

6. Participate in professional development and commit the time and energy necessary to be an informed and effective leader

*(cf. 9240 - Board Development)*

7. Understand the distinctions between Board and staff roles, and refrain from performing management functions that are the responsibility of the Executive Director and staff

*(cf. 2110 - Executive Director Responsibilities and Duties)*

8. Understand that authority rests with the Board as a whole and not with individuals

*(cf. 9200 - Limits of Board Member Authority)*

BB 9005(b)

**GOVERNANCE STANDARDS** (continued)

Board members also shall assume collective responsibility for building unity and creating a positive organizational culture. To operate effectively, the Board shall have a unity of purpose and:

1. Keep the district focused on learning and achievement for all students

2. Communicate a common vision

*(cf. 0000 - Vision)*

*(cf. 0100 - Philosophy)*

*(cf. 0200 - Goals for the School District)*

3. Operate openly, with trust and integrity

4. Govern in a dignified and professional manner, treating everyone with civility and respect

5. Govern within Board-adopted policies and procedures

*(cf. 9310 - Board Policies)*

6. Take collective responsibility for the Board's performance

7. Periodically evaluate its own effectiveness

*(cf. 9400 - Board Self-Evaluation)*

8. Ensure opportunities for the diverse range of views in the community to inform Board deliberations

*(cf. 1220 - Citizen Advisory Committees)*

*(cf. 9323 - Meeting Conduct)*

*Legal Reference:*

*EDUCATION CODE*

*35010 Power of governing board to adopt rules for its own governance*

*35160 Board authority to act in any manner not conflicting with law*

*35164 Actions by majority vote*

*GOVERNMENT CODE*

*1090 Financial interest in contract*

*1098 Disclosure of confidential information*

*1125-1129 Incompatible activities*

*54950-54963 The Ralph M. Brown Act*

*87300-87313 Conflict of interest code*

*Management Resources: (see next page)*

BB 9005(c)

**GOVERNANCE STANDARDS** (continued)

*Management Resources: (continued)*

*CSBA PUBLICATIONS*

*CSBA Professional Governance Standards, 2000*

*Maximizing School Board Leadership: Boardsmanship, 1996*

*WEB SITES*

*CSBA: www.csba.org*

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| Bylaw  adopted: October 25, 2007  revised: January 8, 2024 | **COLLEGE AND CAREER ADVANTAGE**  San Juan Capistrano, California |